

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
Via Remote Access**

MINUTES

Regular Meeting of Monday, June 12, 2023 at 5:00 p.m.

Members Present: Tim Slocum, Tom Clifford, Charles Havrda, Jay Jaser, and Michelle Verderame

Member Absent: Vincent Marino

RPB Members: Mario Ricozzi and Brian Eitzer

FMA Members: David Borowy and Catherine LaMarr

Management: Larry Bingaman and Rochelle Kowalski

OCA: Atty. Jeffrey Donofrio

Staff: Jennifer Slubowski

Chair Slocum called the meeting to order at 5:00 p.m. He reviewed the Safety Moment distributed to members.

Atty. Donofrio, Office of Consumer Affairs provided a presentation of the Representative Policy Board's (RPB) Governance, FOIA, and Ethics practices, which included highlights of:

- South Central Connecticut Regional Water Authority's (RWA) Enabling Legislation
- RPB Bylaw requirements for executive sessions, committees, ethics, and indemnification
- RPB Rules of Practice functions, applications and public hearing requirements
- RPB job descriptions
- Robert's Rules of Order
- Ethics & Conflict of Interest disclosure rules
- RPB Policy Concerning Management of Confidential Information
- Freedom of Information Act

On motion made by Mr. Clifford, seconded by Mr. Jaser, and unanimously carried, the committee voted to approve the minutes of its May 8, 2023 meeting, as presented.

Mr. Slocum reported that Committee members received a copy of the Authority's Application for approval to Purchase the Assets of Target Two, a Confidential Plumbing Company. ("Application") to review for completeness, mode, and date of public hearing. It was determined that the Application met all of the requirements. Mr. Havrda moved for approval of the following resolution for recommendation to the Representative Policy Board:

WHEREAS, the South Central Connecticut Regional Water Authority, on May 30, 2023,

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filed an Application with the Representative Policy Board (“RPB”) for approval to purchase the Assets of Target Two, a Confidential Plumbing Company (the “Application”); and

WHEREAS, the Finance Committee of the Representative Policy Board reviewed the Application and recommended that the Application be accepted by the RPB as complete; and

WHEREAS, the Finance Committee recommended that a public hearing be conducted by a Presiding Member; and

WHEREAS, the Finance Committee proposed a public hearing date of July 27, 2023 at 7:00 pm., in accordance with Special Act 77-98, as amended, and the RPB Bylaws and Rules of Practice.

NOW THEREFORE BE IT RESOLVED, that the RPB accepts the Finance Committee’s recommendation to consider the Authority’s Application and determined to hold a public hearing, to be conducted by a Presiding Member, on July 27, 2023 at 7:00 p.m., in accordance with Special Act 77-98, as amended, and the RPB Bylaws and Rules of Practice; and

RESOLVED FURTHER, that the Chairperson is hereby directed to give notice of said hearing in accordance with Section 11 of the Rules of Practice, as amended.

Mr. Clifford seconded the motion and the Committee voted unanimously to approve the resolutions for recommendation to the RPB.

Ms. Kowalski, the RWA’s Vice President and Chief Financial Officer, reviewed highlights of the five-year audit proposal from CliftonLarsonAllen (CLA), the RWA’s auditor, for the Committee’s consideration and recommendation to the RPB. She stated that CLA’s fees aligned with prior discussions and also addressed manager/partner rotation. Ms. Kowalski recommended a three-year commitment to give the RPB the opportunity to make changes to the partner or consider other alternatives.

After discussion, it was the consensus of the committee to recommend to the RPB a three-year commitment with CLA at its July 27, 2023 meeting. Ms. Kowalski will put together a table of proposed fees for Chair Slocum for his report to the RPB.

Ms. Kowalski, the RWA’s Vice President & Chief Financial Officer, reviewed the Quarterly Report on RPB Approved Projects and related financing, which included:

- Ansonia-Derby Tank
- West River Water Treatment Plant Improvements
- Lake Gaillard Water Treatment Plant Clarifier, Recycle Pump Station & Concrete Restoration
- Lake Gaillard Water Treatment Plant HVAC and Electrical Improvements
- Water Treatment Plant Valve Replacement Program - Lake Gaillard Water Treatment Plant Filter Influent Valve Replacement
- Lake Whitney Dam & Spillway Improvements Phase I – Initial Design Project
- Customer Information System

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Chair Slocum notified members that the next meeting in July would include the committee chair election and advised Committee members that he is not eligible for the chair position this year.

It was determined that there was a conflict with the Committee's regular meeting scheduled for Monday, July 10, 2023 and the meeting would need to be rescheduled. After discussion, the Committee set a special meeting date to consider its July business on Thursday, July 13, 2023 at 5:00 p.m.

There was no new business to report.

At 6:23 p.m., on motion made by Mr. Havrda, seconded by Mr. Jaser, and unanimously carried, the meeting adjourned.

Timothy Slocum, Chairman