

Tom:

I'll call the meeting to order. I know Jay will join us. And of course, looking at the agenda, we do have the Safety Moment. I'll leave that to your advisement. Fresh garden vegetables, it's that time of year.

Next on the agenda, we have the review of the RPB Bylaws and the provisions regarding the nominating process. I think maybe everyone here has been on a Nominating Committee for the Five Member Authority. Am I correct?

Brian:

I was.

Mark:

I was.

Tom:

Yeah.

Jamie:

I was.

Tom:

Okay, then we've got experienced hands here. And as you know, with the Bylaws, it's quite detailed in terms of the sequence of events and the obligation of the chairman of the RPB to call for a Nominating Committee, and to proceed with that process, which we should conclude before the term of the incumbent expires, which I believe would be at the end of this year, and the new term would begin on January 1 of 2025.

I know with that, if you've had a chance to review that in terms of the sequence of events ... And I just want to move on if I could in terms of, and it's quite detailed, the bylaws in terms of the composition of the Nominating Committee, et cetera. I know there's a deadline. I believe it's August 1. If any members of the RPB are interested in applying for the position, they are to do so I believe by that day. And the position, which is currently held by an incumbent ... Susan is, as I understand, seeking reappointment. Those five years have flown by and now she's indicated her interest. And I do know, among the materials, we do have her impressive resume so we have an opportunity to check that as well. And then we have, of course, the criteria for the appointment of the candidate.

And over time, we've [inaudible 00:06:13] and burnished and provided more concrete detail in terms of what we see collectively on the Representative Policy Board as the necessary wherewithal for an individual to serve as a member of the Authority, the Five Member Authority. It includes behavior and characteristics, includes education. I think the minimum is a bachelor's degree. We have those with graduate degrees, those with engineering degrees. We're quite blessed with the composition of the Five Member Authority. And then also, the interfacing and group dynamics that comes with that critical position in terms of work and organization and background.

I know we have to provide this for input at the September meeting of the Representative Policy Board so they can add to it or maybe provide some further editing of what we see as the criteria. Is there anything that anyone would like to add at this time? I do know we're going to await, and we're hoping it should be by mid-September that we have the input from both the CEO of management, as well as the chairman of the Five Member Authority. It's critical to have their input because I think with them, they'll

Representative Policy Board
Nominating Committee
August 28, 2024

be able to inform us as to the actual clinical application of this criteria and the process of the Regional Water Authority. So is there anything that anyone would like to add at this juncture? And again, this is just our introductory meeting, but I don't want to proceed too fast or preempt any input from anyone at this stage.

Jamie:

I have a question, Tom.

Tom:

Go ahead, Jamie.

Jamie:

The input that we're seeking from the chairman of the Authority and the President and CEO, will that be in writing or will that be a subsequent meeting?

Tom:

No, that's going to be a subsequent meeting. That's my plan, Jamie, is that we would have our next meeting sometime in mid-September, maybe the third week of September. I'm hoping that it would be before the next regular schedule meeting of the Representative Policy Board so that we would hear from them and be informed by their experience, or some recommendations they may see because of the changing landscape of water and the utility and the regulatory environment in Connecticut, maybe nationally as to what our needs are in terms of the Five Member Authority. So we'll have the opportunity for their input at the next meeting, and I'm hopeful that we could work out, maybe before we conclude tonight, to assist Jennifer in scheduling that.

Brian:

Are we looking for their input on both the criteria and on the candidacy of Susan, or are we really just looking for their input on one or the other? I mean, I would think we're hoping to get their input on both at that one meeting.

Tom:

Yes.

Brian:

Is that correct?

Tom:

I'd be open to that, Brian, unless anyone has any objections. I think that for the most part, we certainly want the input from the chairman of the Five Member Authority and the interaction, and then also from the president, the CEO of the Regional Water Authority. So that would be both relative to the incumbent and also the needs, what they may see as particular needs that have to be addressed or fulfilled. Or maybe they really don't have anything more to add, but I'd like their input. And then we would submit the criteria, subject to any revisions or recommendations, that Leary would make or Dave Borowy would make to the members of the Representative Policy Board.

Representative Policy Board
Nominating Committee
August 28, 2024

Mark:

Tom, no member from the RPB has said they're going to run right? Or are interested in the job?

Tom:

No one.

Mark:

Okay.

Tom:

That's correct. No one has indicated any interest as a result, Mark. So there's been no indication from anyone on the RPB.

Mark:

So let's do some dates. Let's get some dates and let's go. Let's start.

Tom:

I agree with you. Let's do that. Is there anything that you want to add, Jeff, at this stage in terms of our process at the outset of our work with the Nominating Committee?

Jeff:

No, thank you. I think the process is perfect.

Tom:

Perfect. That's what we like to hear.

Brian:

Tom?

Tom:

Yes.

Brian:

Tom, the timeline that we have on the [inaudible 00:12:18] says that we're supposed to submit the criteria 10 days prior to the RPB meeting.

Tom:

Yes.

Brian:

So that means we have to submit it what day?

Representative Policy Board
Nominating Committee
August 28, 2024

Tom:

Well, we would've to schedule it or at least submit it to the RPB 10 days before the next meeting. And Jennifer, would you have that date?

Brian:

The 16th. 10 days before would be the 16th.

Tom:

Now you're going to be away. Brian?

Brian:

I get back on the 15th. So if we met on the 16th, we can do that. But I thought those are two separate things, the criteria and stuff like that. So if necessary, if you have to meet before then, I won't be able to be at the meeting and stuff. I had said that when I was joining the committee that I was going to be away from the 5th to the 15th.

Tom:

Okay.

Jennifer:

The 16th is also Consumer Affairs Committee at 5:30.

Tom:

Oh, I see. Okay.

Jamie:

What if we met on the third or the fourth? Oh, I guess that it's probably going to be pretty busy.

Brian:

That's another thing coming up.

Jamie:

Yes. Okay.

Tom:

Well, we'll make it work as best as we can. Let's see. If Consumer Affairs has a meeting, then we should probably try to do ... Can we do it the day before Consumer Affairs?

Brian:

Well, Consumer Affairs is on a Monday. Like I said, I get back on the 15th so if you have to go before then, just plan it without me, and then I'll join in at the next meeting for the criteria. I'm pretty good on the criteria as it is and stuff.

Representative Policy Board
Nominating Committee
August 28, 2024

Jennifer:

The 12th or the 13th. That's the Thursday or Friday before the 16th.

Tom:

How's the 12th?

Jennifer:

It's a Thursday. I don't think there's anything that day. No meetings.

Tom:

Does that work for the other members of the RPB?

Jamie:

Right now, it does.

Tom:

Okay. It would be virtual.

Mark:

Right now, it works.

Tom:

Okay. Great, Mark. And Jeff, you can make it?

Jeff:

No, but you don't need me.

Tom:

Okay.

Jennifer:

I'll check with Larry and David.

Tom:

Yes, that's most important.

Jamie:

Are you thinking 5:00 again, or are you thinking earlier in the day, or what are you contemplating?

Tom:

Yes, I'm thinking of 5:00. I think that works. Does that work for everybody?

Jamie:

Yes, for me.

Tom:

All right.

Mark:

Yes.

Tom:

Good. And if need be, again, I mean, we certainly want ... No, the sequence is right. We'll do it this way because we want to get the criteria in. And frankly, based on my experience, and we've worked this over, I don't think we have to tweak it too much, if at all, on the criteria.

Mark:

Yes.

Tom:

But I'm looking foremost to Larry and to David to providing some input in terms of the capacity of Five Member Authority and the position and what we'll need. So with that, is there anything else?

Jamie:

Yes, if I may. So on the 12th, if Larry and David are both available, we'll have a meeting at 5:00 PM virtual and somebody will let Jay know.

Tom:

That's correct.

Jamie:

But my question is we're making a determination there about if there's any changes needed and what their opinion is about Susan Sack and what their feedback is. And then will we meet after that, have them step away and make a decision, or will we wait and then, on the 16th, meet again to make a decision? I read the Bylaws and I know the middle of September, there's all these deadlines and I don't have them in front of me. I apologize. Because I think they said the middle of September, but it had to be done before the end of December. There was an October deadline as well, so I've got them mixed up in my head. But are we making the nomination for the vote on the 26th?

Brian:

No, I believe the 26th is just giving the criteria to the RPB so that the rest of the RPB can comment on the criteria if they need to change it. And then once the criteria are developed, then we can meet with the candidate and decide. And then after meeting with the candidate, we can decide. If so, then we can give that directly to the RPB. Or if we say, "No, we want to open it up," then we can open it up and interview other people.

Representative Policy Board
Nominating Committee
August 28, 2024

Tom:

The busy part of this process is October. It's about the middle of October, as I recall.

Jamie:

Okay.

Tom:

We have to meet with Suzanne. I think that's essential, and I'd like that to be an in-person meeting ...

Brian:

Yes.

Tom:

If possible. And then beyond that, we'll make the decision whether to stay in-house and simply go with Suzanne, it would be our recommendation. Or based on what we learned from either the chairman or from the CEO, it'll be our collective decision whether there's a need or necessity to go out and they advertise it as an open position. But that's not until the third week of October, so there's a lot of time. Okay? Any questions?

Jamie:

You run an efficient meeting, Tom.

Tom:

It's wonderful working with you guys, really. Thanks for volunteering. I appreciate it.

Jamie:

Thank you. All right. So do we have to move to close the meeting?

Tom:

Yes, we should.

Mark:

I make a motion to be adjourned.

Tom:

All right, Mark. Is there a second?

Jamie:

I'll second.

Tom:

All in favor, aye.

Representative Policy Board
Nominating Committee
August 28, 2024

Committee members:

Aye.

Tom:

Thanks, everyone.