

Representative Policy Board
South Central Connecticut Regional Water District
Consumer Affairs Committee

Minutes of the June 26, 2023 Meeting

The regular meeting of the Consumer Affairs Committee (“CAC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) took place on Monday, June 26, 2023, via remote access.

Members present: S. Mongillo, N. Campbell, M. Levine, A. Rescigno, and R. Smith

Members absent: F. Pepe

RPB: J. Mowat Young

Authority: S. Sack

RWA: R. Kowalski, J. Hill, D. Bochan, and P. Singh

Office of Consumer Affairs: Attorney Donofrio (“OCA”)

RPB Staff: J. Slubowski

Chairman Mongillo called the meeting to order at 5:30 p.m. He reviewed the Safety Moment distributed to members.

Chair Mongillo offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

Atty. Donofrio, Office of Consumer Affairs, provided a presentation of the Representative Policy Board’s (RPB) Governance, FOIA, and Ethics practices, which included highlights of:

- South Central Connecticut Regional Water Authority’s (RWA) Enabling Legislation
- RPB Bylaw requirements for executive sessions, committees, ethics, indemnification, and appointments
- RPB Rules of Practice functions, applications and public hearing requirements
- RPB job descriptions
- Robert’s Rules of Order
- Ethics & Conflict of Interest disclosure rules
- RPB Policy Concerning Management of Confidential Information
- Freedom of Information Act requirements for meetings, executive sessions, and public hearings

Discussion took place regarding opportunities for conflict, non-meetings, position limitations and municipality restrictions.

At 6:22 p.m., Mr. Levine entered the meeting.

On motion made by Mr. Rescigno, and seconded by Ms. Campbell, the committee voted to approve the minutes of its May 15, 2023 meeting, as presented, with Mr. Smith abstaining.

Attorney Donofrio reported that he spent much of June reviewing the Authority's Applications for the Derby Wellfield Chemical Improvements Project and Target Two, as well as preparing for the public hearings. He also noted that he prepared the governance presentation that was given to the three statutory committees of the RPB Committee in June. Attorney Donofrio also reported on the status of his submission of a second piece of testimony to the Drinking Water State Revolving Fund related to the Lead and Copper rule and how the process will be addressed. He is still waiting for a response.

Atty. Donofrio reported no consumer complaints or escalations.

On motion made by Mr. Rescigno, seconded by Mr. Smith, and unanimously carried, the Committee approved the OCA's May 2023 billing for \$6,285.00.

Committee assignments were made for upcoming Authority meetings as follows:

- July 27 – Mr. Levine
- August 24 – Mr. Mongillo, pending confirmation
- September 28 – Mr. Rescigno

Chair Mongillo notified members that his term as chair of the Committee is up. The Committee will select a new chair in July. One member has contacted him with interest in the position. Other interested candidates should contact him prior to the next meeting.

There was no new business to report.

The next meeting will be on Monday, July 17, 2023 at 5:30 p.m.

At 6:32 p.m., on motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the committee meeting adjourned.

Stephen Mongillo, Chairman