

**South Central Connecticut Regional Water Authority
Minutes of the June 22, 2023 Meeting**

The regular meeting of the South Central Connecticut Regional Water Authority (“RWA” or “Authority”) took place on Thursday, June 22, 2023, at 90 Sargent Drive, New Haven, Connecticut and via remote access. Chairman Borowy presided.

Present: Authority – Messrs. Borowy, Curseaden, and Mss. LaMarr and Sack
Management – Mss. Kowalski and Calo, and Messrs. Bingaman, Donovan, Hill, Lakshminarayanan, Singh, and Triana
RPB – Ms. Campbell and Mr. Ricozzi
Staff – Mrs. Slubowski

The Chair called the meeting to order at 12:30 p.m. He reviewed the Safety Moment distributed to members.

Chair Borowy offered the opportunity for members of the public to comment. There were no members of the public present.

At 12:31 p.m., on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Strategic Planning Committee.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

At 2:55 p.m., the Authority reconvened.

On motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to approve, adopt, or receive, as appropriate, the following items in the Consent Agenda, as amended:

1. Minutes of the May 25, 2023 meeting
2. Capital budget authorization for July 2023

RESOLVED, that the Vice President & Chief Financial Officer is authorized to submit to the Trustee one or more requisitions in an aggregate amount not to exceed \$4,500,000 for the month of July 2023 for transfer from the Construction Fund for capital expenditures. Each such requisition shall contain or be accompanied by a certificate identifying such requisition and stating that the amount to be withdrawn pursuant to such requisition is a proper charge to the Construction Fund. Such requisitions are approved notwithstanding the fact that amounts to be withdrawn for a particular project may exceed the amount indicated for such month and year in the current Capital Improvement Budget but will not cause the aggregate amount budgeted for Fiscal Year 2024 for all Capital Improvement Projects to be exceeded.

3. Key Performance Indicators for FY 2023 4th Quarter.
4. Accounts Receivable Update for May 2023.
5. FY 2024 RPB Weighted Vote Calculation.
6. RPB Dashboard Report

Borowy	Aye
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Curseaden	Aye
LaMarr	Aye
Sack	Aye

Ms. Kowalski, RWA's Vice President & Chief Financial Officer, reviewed the Year-end Financial Report for the fiscal year ended May 31, 2023, which included:

- Balance sheet
- Statement of revenues, expenses, and changes in net position
- Maintenance test year-end projections
- Operating and maintenance key variances
- Capital budget report
- Investment earnings report

Ms. Kowalski distributed to Authority members a memorandum dated June 16, 2023, regarding "Distribution of Fiscal Year 2023 Revenue Fund Balance and General Fund Balance per Section 404D of the *General Bond Resolution*." She reported on funds available for allocation from the Revenue Fund and the General Fund.

Ms. Sack moved for adoption of the following three resolutions:

1. **WHEREAS**, the Vice President & Chief Financial Officer has and will make certain transfers from the Revenue Fund as required by Section 404D of the General Bond Resolution; and

WHEREAS, the balance remaining in the Revenue Fund, after taking into account such transfers as of year-end, is approximately \$25,375,763 and pursuant to the General Bond Resolution will be deposited to the General Fund.

NOW THEREFORE BE IT RESOLVED that after such transfer is made to the General Fund, the balance of the General Fund is approximately \$37,125,763.

2. **WHEREAS**, pursuant to section 410 of the General Bond Resolution, the Authority may apply any moneys in the General Fund to any lawful purpose of the Authority.

NOW THEREFORE BE IT RESOLVED BY THE REGIONAL WATER AUTHORITY, that the Vice President & Chief Financial Officer is hereby authorized and directed to transfer from the General Fund \$4,000,000 to the Growth Fund.

3. **WHEREAS**, pursuant to section 410 of the General Bond Resolution, the Authority may apply any moneys in the General Fund to any lawful purpose of the Authority.

NOW THEREFORE BE IS RESOLVED BY THE REGIONAL WATER AUTHORITY, that the Vice President & Chief Financial officer is hereby authorized and directed to transfer and pay over from the General Fund \$20,375,763 to the Construction Fund.

Ms. LaMarr seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Curseaden	Aye

LaMarr	Aye
Sack	Aye

Ms. Kowalski described management’s requests for Authority approval to: 1) release \$5,154,000 from the reserve, as noted in the FY 2024 capital budget, to specific project accounts, 2) release \$1,744,000 for projects added to the reserve subsequent to the submission of the FY 2024 capital budget, and 3) release \$837,460 to be distributed to projects carried over from FY 2023. Ms. LaMarr moved for adoption of the following resolution:

RESOLVED: The proposed revision to the Capital Budget for the Authority for the 2024 fiscal year presented to this meeting, including the revised capital improvements plan, for fiscal 2024 through fiscal 2028, is hereby adopted and ordered to be filed, with the records, to U.S. Bank Trust Company, National Association pursuant to Section 614 of the General Bond Resolution.

Ms. Sack seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

Chair Borowy stated that the RWA’s enabling legislation requires the Authority to purchase a bond to be executed by the Treasurer. Ms. Sack moved for adoption of the following resolution:

WHEREAS, under Section 7 of Special Act 77-98, as amended, there is a requirement for the Treasurer to execute a bond conditioned upon the faithful performance of the duties of his/her office. Section 7 also states the amount and sufficiency of which shall be approved by the Authority and the premium shall be paid by the Authority.

NOW THEREFORE BE IT RESOLVED, that the Authority hereby authorizes management to purchase such bond, to be executed by the Treasurer, in the amount of \$10,000, as required under Section 7, of Special Act 77-98, as amended.

Mr. Curseaden seconded the motion. After discussion, the Chair called for the vote.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

Authority members reported on recent Representative Policy Board (RPB) committee meetings and assignments were made for the next quarter.

Mr. Bingaman:

- Reported that earlier in the month he met Senator Blumenthal and First Selectwoman Drugonis at the Seymour Wellfield in recognition of the federal funding for the Seymour Wellfield generator, as well as funding for the HVAC and electrical improvements at the Lake Gaillard Water Treatment Plant in North Branford.

- Stated that he met with the Chief Manufacturing Officer for Connecticut to visit the Athletic Brewing Company in Milford to present a certificate for qualifying for the RWA’s Economic Development rate. This rate is an incentive for economic development for qualifying commercial and industrial customers new to, or significantly expanding within, our service area, as well as distressed businesses contemplating closure, that meet water usage and other criteria. He also met with the President of Baron Technology in Milford to tour the facility. The organization specializes in customer engraving and finishing on a variety of materials.
- Highlighted a meeting with two co-Presidents of AdvancedCT, a non-profit organization that markets Connecticut to businesses to discuss excess water supply as a recruiting tool. He stated that he is under consideration for a seat on the board and that a vote will be held in September.
- Commented on a meeting last week with the First Selectman Jim Zeoli of Orange to discuss the lead & copper rule and review RWA’s commercial business strategy. The meeting was productive and the First Selectman was responsive and offered to help communicate with customers about the lead & copper rule.

Mr. Singh, the RWA’s Chief Information Digital Officer & Vice President of Customer Care, provided a Customer Information System Update, which included:

- Accomplishments
- Current Activities
- Decisions, Risks & Issues
- Next Steps

At 3:45 p.m., on motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to recess the regular meeting to meet as the Commercial Business Committee.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

At 3:53 p.m., Ms. Campbell withdrew from the meeting.

At 5:00 p.m., the Authority reconvened.

Chair Borowy stated that the Strategic Planning Committee recommended the adoption of the RWA’s FY 2024 Strategic Plan & Global Metrics. On motion made by Ms. Sack, seconded by Ms. LaMarr, and unanimously carried, the Authority voted to adopt the Authority’s FY 2024 Strategic Action Plan & Global Metrics.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

At 5:02 p.m., Mr. Triana, entered the meeting.

Chair Borowy summarized the disposition of RWA owned properties; Beech Street and Poms Lane, both located in North Branford, Connecticut. After discussion, Ms. Sack moved for approval of the following resolutions:

1. Beech Street, North Branford, Connecticut:

RESOLVED that the Authority hereby accepts the Application for Disposition for 17.22 acres located west of Beech St. in North Branford that is part of Land Unit NB 4, as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said Application with the Representative Policy Board; and

FURTHER RESOLVED, if approved by the Representative Policy Board, the President and CEO, and the Vice President Engineering and Environmental Services, are authorized to take any and all actions necessary to complete the transfer interest in real estate.

2. Poms Lane, North Branford, Connecticut:

RESOLVED that the Authority hereby accepts the Application for Disposition for 19.462 acres located north of Poms La. in North Branford that is part of Land Unit NB 4, as a completed Application, substantially in the form submitted to this meeting, and authorizes filing said Application with the Representative Policy Board; and

FURTHER RESOLVED, if approved by the Representative Policy Board, the President and CEO, and the Vice President Engineering and Environmental Services, are authorized to take any and all actions necessary to complete the transfer interest in real estate.

Ms. LaMarr seconded the motion. The Chair called for the vote:

Borowy	Aye
Cermola	Aye
Curseaden	Aye
Sack	Aye

At 5:05 p.m., on motion made by Ms. LaMarr, seconded by Mr. Curseaden, and unanimously carried, the meeting adjourned.

Borowy	Aye
Curseaden	Aye
LaMarr	Aye
Sack	Aye

Respectfully submitted,

Catherine E. LaMarr, Secretary