

Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District
****Join the meeting now**
Meeting ID: 298 942 176 720
Passcode: sF4psh
or
Dial in by phone
[+1 469-965-2517](tel:+14699652517), [612917659#](tel:+1612917659) United States, Northlake
Phone conference ID: 612 917 659#

AGENDA

Regular Meeting of Monday, December 9, 2024 at 5:00 p.m.

1. Safety Moment
2. Approval of Minutes - November 4, 2024 meeting
3. Discussion re Authority member compensation – *Upon 2/3 vote, convene in executive session to pursuant to C.G.S. Section 1-200(6)(E) to discuss matters covered by Section 1-210(b)(2), pertaining to personnel.*
4. Review FY 2026 Budget schedule
 - a. Confirm date of meeting to review FY 2026 Budget
5. Quarterly Report on RPB Approved Projects
6. New Business
7. Next meeting is on Monday, January 13, 2025 at 5:00 p.m.
8. Adjourn

Members of the public may attend the meeting in person at 90 Sargent Drive, New Haven or via remote access. For information on attending the meeting and to view meeting documents, please visit <https://tinyurl.com/yfwn7awc>. For questions, contact the board office at 203-401-2515.

Top 10 Holiday Safety Tips

ESFi



1. Inspect electrical decorations for damage before use.

Cracked or damaged sockets, loose or bare wires, and loose connections may cause a serious shock or start a fire.



2. Do not overload electrical outlets.

Overloaded electrical outlets and faulty wires are a common cause of holiday fires. Avoid overloading outlets and plug only one high-wattage appliance into each outlet at a time.



3. Never connect more than three strings of incandescent lights.

More than three strands may not only blow a fuse, but can also cause a fire.



4. Keep tree fresh by watering daily.

Dry trees are a serious fire hazard.



5. Use battery-operated candles.

Candles start almost half of home decoration fires (NFPA).



6. Keep combustibles at least three feet from heat sources.

A heat source that was too close to the decoration was a factor in half of home fires that began with decorations. (NFPA).



7. Protect cords from damage.

To avoid shock or fire hazards, cords should never be pinched by furniture, forced into small spaces such as doors or windows, placed under rugs, located near heat sources, or attached by nails or staples.



8. Check decorations for certification label.

Decorations not bearing a label from an Independent testing laboratory such as Underwriters Laboratories (UL), Canadian Standards Association (CSA) or Intertek (ETL) have not been tested for safety and could be hazardous.



9. Stay in the kitchen when something is cooking.

Unattended cooking equipment is the leading cause of home cooking fires (NFPA).



10. Turn off, unplug, and extinguish all decorations when going to sleep or leaving the house.

Unattended candles are the cause of one in five home candle fires. Half of home fire deaths occur between the hours of 11:00 p.m. and 7:00 a.m. (NFPA)



Service – Teamwork – Accountability – Respect – Safety



Safety is a core company value at the Regional Water Authority . It is our goal to reduce workplace injuries to zero.



Regional Water Authority

**Representative Policy Board
Finance Committee
South Central Connecticut Regional Water District**
90 Sargent Drive, New Haven, Connecticut
and
Via Remote Access

MINUTES

Regular Meeting of Monday, November 4, 2024 at 5:00 p.m.

ATTENDEES: **Committee Members Present:** Vincent Marino(R), Tom Clifford, Jay Jaser, Tim Slocum(R), and Jamie Mowat Young(R)

Committee Members Absent: Michelle Verderame

RPB: Robert E. Harvey, Jr., James DiCarlo(R), Brian Eitzer(R), Michael Horbal(R), and Mark Levine(R)

FMA: Kevin Curseaden(R)

Management: Rochelle Kowalski, Sunny Lakshminarayanan, Jim Hill(R), and Charles DelVecchio

OCA: Jeffrey Donofrio

Staff: Jennifer Slubowski

Chair Marino called the meeting to order at 5:00 p.m. He reviewed the Safety Moment distributed to members.

On motion made by Mr. Clifford and seconded by Mr. Jaser, the committee voted to approve the minutes of its meeting held on October 7, 2024.

At 5:01 p.m., Ms. Young entered the meeting, and on motion made by Mr. Slocum and seconded by Ms. Young, the committee voted unanimously to convene in executive session pursuant to C.G.S. Section 1-200(6)(E) to discuss matters covered by Section 1-210(b)(5)(B), pertaining to commercial and financial information and Section 1-210(b)(2), pertaining to personnel. Present in executive session were committee members, Messrs. Harvey, DiCarlo, Eitzer, Horbal, Levine, Curseaden, Lakshminarayanan, Hill, DelVecchio, and Mss. Kowalski and Slubowski.

At 5:04 p.m., Atty. Donofrio entered the meeting and was invited to join the executive session.

At 5:57 p.m., the committee came out of executive session. No votes were taken in, or as a result of executive session.

The discussion related to Authority compensation was tabled to a later date.

Committee members reviewed the proposed 2025 calendar year regular meeting dates. After discussion, on motion made by Mr. Clifford and seconded by Ms. Young, the Committee voted to approve the proposed calendar year 2025 regular meeting dates, as presented.

There was no new business to report.

The next meeting will be on Monday, December 9, 2024 at 5:00 p.m.

At 5:59 p.m. on motion made by Mr. Slocum and seconded by Ms. Young, the Committee voted unanimously to adjourn the meeting.

Vincent M. Marino, Chair

(R) = Attended remotely.

AUTHORITY MEMBERS COMPENSATION – HISTORY

	1980	1983	1984	1986	1987	1988	1989
<i>RPB Approved</i>	10/21/1980	1/20/1983	12/15/1983	10/17/1985	12/18/1986	10/15/1987	11/17/1988
Chairman	12,000	14,000	14,800	16,300	16,300	18,000	18,900
Vice Chairman	9,000	11,000	11,700	12,900	12,900	14,300	15,000
Secty/Treas	11,000	12,000	12,700	14,000	14,000	15,500	16,300
Asst Secty	9,000	10,000	10,600	11,700	11,700	12,900	13,500
Asst Treas	9,000	10,000	10,600	11,700	11,700	12,900	13,500

	1990	1991	1992	1994	1995	1996	1997
<i>RPB Approved</i>	10/19/1989	1/17/1991, 2/21/1991	10/17/1991, 1/16/1992	10/21/1993	12/15/1994	10/19/1995	11/21/1996
Chairman	19,845	18,500	20,640	21,465	22,000	22,000	22,000
Vice Chairman	15,750	15,750	16,200	16,848	16,848	16,000	16,000
Secty/Treas	17,115	17,115	17,800	18,512	19,000	19,000	19,000
Asst Secty	14,175	14,175	13,200	13,728	16,000	16,000	16,000
Asst Treas	14,175	13,200	14,745	15,334	16,000	16,000	16,000

	1998	1999	2000	2001	2002	2003	2004
<i>RPB Approved</i>	10/16/1997	1/25/1999	11/18/1999	1/18/2001	1/17/2002	1/16/2003	11/20/2003
Chairman	22,000	22,000	22,000	23,000*	23,000	25,000	25,000
Vice Chairman	16,000	16,000	16,000	17,000	Member 17,000	Member 17,000**	Member 17,000**
Secty/Treas	19,000	19,000	19,000	20,000			
Asst Secty	16,000	16,000	16,000	17,000			
Asst Treas	16,000	16,000	16,000	17,000			

	2005***	2006****	2007 (for FY 2008 begin 6/01/07)	2008 (for FY 2009 begin 6/01/08)*****	2009 (for FY2010 begin 6/01/09)	2010 (for FY2011 begin 6/01/10)	2011 (for FY 2012 begin 6/01/11)
<i>RPB Approved</i>	1/20/2005	8/17/2006	5/17/2007	7/17/2008	5/21/2009	4/22/2010	4/28/2011
Chairperson	25,000	27,500	27,500	27,500	27,500	27,500	27,500
Vice Chairperson	Member 17,000**	Member 20,000	Member 20,000	Member 20,000	Member 20,000	Member 20,000	Member 20,000
Secty/Treas							

* \$1,500 bonus approved 1/2001 for Chair with respect to 2000 service.

** Plus \$1,500 annual stipend for chair, audit committee, and chair, pension committee.

*** "Stub" period, January 1 – May 31, 2005 and fiscal year beginning June 1, 2005.

**** Effective June 1, 2006 without stipends for service as FMA committee chair.

***** \$1,000 bonus for each member approved with respect to FY 2008 Birmingham acquisition

	2012 (for FY 2013 begin 6/01/12)	2013 (for FY 2014 begin 6/01/13)	2014 (for FY 2015 begin 6/01/14)	2015 (for FY 2016 begin 6/01/15)	2016 (for FY 2017 begin 6/01/16)	2017 (for FY 2018 begin 6/01/17)	2018 (for FY 2019 begin 6/01/18)
<i>RPB Approved</i>	<i>3/22/2012</i>	<i>4/18/2013</i>	<i>5/15/2014</i>	<i>3/19/2015</i>	<i>4/21/2016</i>	<i>4/20/2017</i>	<i>4/19/2018</i>
Chairperson	30,000	30,000	30,000	32,000	32,000	32,000 (0%)	33,500 (4.7%)
Member	22,000	22,000	22,000	23,500	23,500	23,500 (0%)	24,500 (4.3%)

	2019 (for FY 2020 begin 6/01/19)	2020 (for FY 2021 begins 6/01/20)	2021 (for FY 2022 begins 6/01/21)	2022 (for FY 2023 begins 6/01/2022)	2023 (for FY 2024 begins 6/01/2023)	2024 (for FY 2025 begins XX/XX/202X)	
<i>RPB Approved</i>	<i>No Vote Req.</i>	<i>No Vote Req.</i>	<i>2/18/2021</i>	<i>2/24/2022</i>	<i>No Vote Req.</i>		
Chairperson	33,500 (0%)	33,500 (0%)	34,500 (3.0%)	35,500 (2.9%)	\$35,500 (0%)		
Member	24,500 (0%)	24,500 (0%)	25,200 (2.9%)	26,000 (3.2%)	\$26,000 (0%)		

RPB Finance Committee retained consultant in 2006; same consultant did update in 2008

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0100SA0
Not Seasonally Adjusted
Series Title: All items in Northeast urban, all urban consumers, not
Area: Northeast
Item: All items
Base Period: 1982-84=100
Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	251.045	251.233	252.413	252.506	253.598	253.555	253.833	253.185	253.154	252.730	251.781	250.519	252.463	252.392	252.534
2015	250.016	250.619	251.451	251.760	252.770	253.626	253.405	252.903	252.922	252.504	252.573	251.670	252.185	251.707	252.663
2016	251.739	252.250	252.854	254.270	255.023	255.471	255.386	255.545	256.085	256.605	256.541	256.427	254.850	253.601	256.098
2017	258.073	258.768	258.510	259.165	259.386	259.335	258.833	259.508	260.875	260.580	260.630	260.791	259.538	258.873	260.203
2018	262.188	263.260	263.556	264.669	265.840	265.950	265.830	266.425	266.709	266.464	265.487	265.286	265.139	264.244	266.034
2019	266.109	266.706	268.025	269.070	269.744	270.133	270.381	270.548	270.563	270.348	270.643	270.429	269.392	268.298	270.485
2020	272.316	273.080	272.531	271.325	271.345	272.283	273.347	273.597	273.925	273.374	273.543	274.225	272.908	272.147	273.669
2021	275.427	276.473	278.197	280.234	281.858	284.741	285.220	285.630	286.423	288.236	289.835	290.405	283.557	279.488	287.625
2022	292.644	294.605	298.403	300.325	302.939	306.453	305.916	306.855	307.152	308.001	308.394	308.150	303.320	299.228	307.411
2023	310.323	311.986	311.243	311.848	312.241	313.329	313.952	315.441	316.373	316.300	316.252	316.143	313.786	311.828	315.744
2024	318.133	319.577	321.741	323.035	324.439	325.271	325.339	326.140	327.156						

0.0803 prior calculation

0.1179 thru Sept.

	Current Fee Eff. 6/1/22		Inflation		Current Fee Adj. for Inflation
Inflation increase since last authorized increase			11.79%		
Chairperson Remuneration	35,500	+	4,187	=	39,687
Member Remuneration	26,000	+	3,066	=	29,066

**SUMMARY SCHEDULE OF IMPORTANT DATES
FISCAL 2025 PROJECTIONS AND FISCAL 2026 BUDGET REQUESTS**

2024-2025		
	Nov 8, 2024	Management begins capital budgetary process by requesting project managers to complete capital budget input forms
	Dec 6, 2024	Management begins O&M budgetary process by requesting projections for FY25 payroll through May 31, 2025
	Dec 2024 to Feb 2025	Finance requests budget managers to project FY25 and FY26 O&M expenses and revenue
	Mar 17, 2025 (Mar 10, 2025)	Management-approved FY26 capital and operating budgets are <i>electronically sent</i> to the Authority
A	Mar 31, 2025 (Mar 27, 2025)	Management discusses FY26 capital budget with the Authority, anticipating that the Authority will approve distribution of preliminary capital budget to the RPB. (special meeting)
A	Mar 31, 2025 (Mar 27, 2025)	Management discusses FY26 operating budget with the Authority, anticipating that the Authority will approve distribution of preliminary operating budget to the RPB. (special meeting)
	Apr 2, 2025	Management <i>electronically sends</i> the Authority's preliminary budgets to the RPB and Office of Consumer Affairs
	Apr 14 to Apr 18, 2025	Meet with OCA to discuss budgets – if requested
R	Apr 14 to Apr 18, 2025	RPB Finance Committee meets with management (special meeting)
R	Apr 14 to Apr 18, 2025	Land Use Committee and Consumer Affairs Committee meet with management (special meeting)
R	***	Prior to Finance Committee meeting on 5/12/25 (regular meeting), the chairs of the Land Use Committee and Consumer Affairs Committee convey their comments to the Finance Committee
R	May 12, 2025	RPB Finance Committee (regular meeting) meets to comment on the budget (other RPB members are invited to attend)
A & R	May 22, 2025	Regular full RPB meeting with Authority in attendance -- Finance Committee makes its recommendation regarding the FY26 budgets to the full RPB
A	May 22, 2025	Authority reviews and approves operating and capital budgets. (meet after RPB Board meeting)
	May 30, 2025	Management sends approved budgets to Trustee by 5/30/2025 (as early as 5/26/2025)
R		RPB / Finance Committee meetings
A		Authority meetings

Note: Good Friday is April 18, 2025, Easter is April 20, 2025, Passover is from Sat. (evening) April 12, 2025 through Sun. (last day) April 20, 2025.

Other holidays include January 20, 2025, Martin Luther King Day, February 12, 2025, Lincoln's Birthday, February 17, 2025, Presidents Day, Memorial Day is May 26, 2025.

South Central Connecticut Regional Water Authority
 90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020
 http://www.rwater.com

TO: Vincent M. Marino
Marino, Zabel & Schellenberg, PLLC
657 Orange Center Road
Orange, CT 06477

DATE: December 5, 2024

RE: Quarterly Update of RPB
Approved Projects

ATTN: _____

We are sending you Enclosed Under Separate Cover via E-Mail Hand Delivery the following items:

- Prints Shop Drawings Data Sheets RPB Report
 Sketches Specifications Brochures _____

COPIES	PREPARED BY	REFERENCE NO.	DESCRIPTION
1		September – November 2024	Quarterly Report

THESE ARE TRANSMITTED:

- As Requested For Your Information _____
 For Your Use For Review and Comment

Remarks: Enclosed please find the second quarter Fiscal Year 2025 status report of all RPB-approved projects.

Very truly yours,

Regional Water Authority



 Sunny Lakshminarayanan, P.E.
 VP – Eng. & Env. Services/Interim CEO

- Copies to:** David Borowy
Kevin Curseaden
Catherine LaMarr
Mario Ricoszi
Suzanne Sack
Rochelle Kowalski
Premjith Singh

**STATUS OF RPB-APPROVED PROJECTS
SECOND QUARTER FISCAL YEAR 2025 REPORT
SEPTEMBER - NOVEMBER 2024**

Lake Gaillard Water Treatment Plant Clarifier, Recycle Pump Station, & Concrete Restoration

Date Approved by the RPB: March 2022
Amount Approved by the RPB: \$8,659,500
Amount Expended to Date: \$3,629,856
Estimated Final Cost of the Project: \$8,659,500
Scheduled Completion: November 2023
Anticipated Completion: May 2025

During the quarter, the contractor, Kovacs Construction, completed installation of the remaining two recycle pumps, and the associated control panels containing the variable frequency drives (VFDs). Demolition of the existing electrical and mechanical components within the Clarifier No. 1 took place at the end of October. The existing plates and mechanisms of Clarifier No. 1 have been removed, the clarifier cleaned, and the concrete walls repaired. The new rake mechanism has been installed at the bottom of the clarifier, the walkway assembled prior to placement on top of the tank, and mounting brackets have been installed in preparation for the lamella plates and frame installation.

Lake Gaillard Water Treatment Plant HVAC and Electrical Improvements

Date Approved by the RPB: March 2022
Amount Approved by the RPB: \$6,130,800
Amount Expended to Date: \$887,121
Estimated Final Cost of the Project: \$6,130,800
Scheduled Completion: May 2024
Anticipated Completion: May 2026

During the quarter, coordination between JLY Contractors and RWA continued, and the contractor continued the submittal process. The contractor mobilized on site in early September, and initiated work on the replacement of the Trombe wall with a new waterproof membrane. Additional work included demolition of portions of the HVAC system, including ductwork, and installation of temporary heating throughout the building.

Lake Whitney Dam & Spillway Improvements Phase I – Initial Design Project

Date Approved by the RPB: June 2022
Amount Approved by the RPB: Not to exceed \$5,520,000
Amount Expended to Date: \$3,046,341
Estimated Final Cost of Initial Design: \$3,500,000
Scheduled Completion: September 2023
Anticipated Completion: May 2025

During the quarter work continued to advance the design of the dam with the upstream option and discussions progressed with regulators regarding permits. The first portion of the permit packages have been submitted for CTDEEP's review and comment. Both RWA Engineering and the ECI (early

contractor involvement) team have reviewed the 90% design and comments were submitted to the designers for incorporation into the plans and specifications. The design team is continuing work toward 100% design documents.

CIS (Customer Information System)

Date Approved by the RPB: September 2022
Amount Approved by the RPB: \$14,808,000
Amount Expended to Date: \$10,970,703
Estimated Final Cost of the Project: \$16,011,661
Scheduled Completion: September 2024
Anticipated Completion: 4Q Fiscal 2025

During the quarter, the deployment phase continued. Integration system testing is progressing with test case development and data migration activities, including data cleansing. End user training materials are in development. Bill parallel testing is in progress and User Acceptance Testing planning is underway.

Derby Wellfield Facility Chemical Improvements

Date Approved by the RPB: August 2023
Amount Approved by the RPB: \$3,300,000
Amount Expended to Date: \$765,332
Estimated Final Cost of the Project: \$3,300,000
Scheduled Completion: April 2025
Anticipated Completion: May 2025

During the quarter, Kovacs Construction continued the submittal process. RWA staff coordinated mobilization and wellfield facility shutdown. This took place December 2, allowing the contractor to begin demolition and abatement. This full shutdown will allow for greater efficiency and return the facility to service in time for high demand season.

Lake Whitney Water Treatment Plant Chemical Feed Improvements

Date Approved by the RPB: May 2024
Amount Approved by the RPB: \$3,100,000
Amount Expended to Date: \$149,493
Estimated Final Cost of the Project: \$3,100,000
Scheduled Completion: October 2025
Anticipated Completion: October 2025

During the quarter, the consulting engineering for the project completed bid documents. These were submitted to CTDPH for review and approval to bid. Authorization was received from CTDPH to advertise for bids on November 15. The project is scheduled to be advertised for bids in December.