

Representative Policy Board  
**Executive Committee**  
South Central Connecticut Regional Water District  
90 Sargent Drive, New Haven, CT

**AGENDA**

**Regular Meeting of Wednesday, October 18, 2023 at 5:00 p.m.**

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1. Safety Moment
2. Approve minutes – April 20, 2023 regular meeting
3. Discuss future meeting logistics (in-person, hybrid, virtual)
4. Upcoming capital projects, funding, and capital projects not requiring a public hearing
5. RPB and Committee agendas and issues
6. Set Calendar Year 2024 meeting dates
7. Next regular meeting – Wednesday, January 17, 2024 at 5:00 p.m.
8. New Business
9. Adjourn

# SAFETY MOMENT

## OCTOBER – FIRE SAFETY AWARENESS

There are general fire safety precautions you should follow regardless of where you live. Taking time to review tips about the following fire safety issues can help you create a safer and more secure living environment for you, your friends, and family.

**Escape Plans:** You should always have an escape plan. You may need to escape within a few minutes of a fire's start, so your safe exit depends on immediate warning from smoke alarms.

**Smoke Alarms:** Proving smoke alarms in bedrooms may be the single most important step toward preventing fire-related casualties in residential buildings.

**Candles and Incense:** Most candle fires take place in the bedroom, and may occur when candles are left unattended. In addition, winter holidays and New Year's Eve are peak times for candle fires, so be sure to use caution when celebrating with open flames.

**Cooking:** Unattended cooking is the leading cause of these fires, most of which start with the ignition of common household items including grease, paper, cabinets and curtains.

**Tap Into  
Safety**



Regional Water Authority



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .  
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

**UNAPPROVED**

**Representative Policy Board  
Executive Committee  
South Central Connecticut Regional Water District  
\*\*via remote access**

**MINUTES**

**Special Meeting of Wednesday, April 20, 2023 at 5:00 p.m.**

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**Attendance:**     **Committee Members present** – Mario Ricozzi, Bob Harvey, Charles Havrda, Jay Jaser, Stephen Mongillo, and Tim Slocum

**Committee Members absent** – Peter Betkoski

**OCA** - Jeffrey Donofrio, Esquire

**RPB Staff:** Jennifer Slubowski

Chair Ricozzi called the meeting to order at 5:00 p.m. He reviewed the Safety Moment distributed to members.

On motion made by Mr. Slocum, seconded by Mr. Harvey, and unanimously carried, the committee voted to approve the minutes of its February 15, 2023 regular meeting.

The Committee reviewed the Representative Policy Board (RPB) Bylaws concerning requirements for the Nominating Committee for RPB officers. Chair Ricozzi stated that the position of Chair would be open and discussed additional responsibilities. He stated that he would solicit volunteers at the RPB's upcoming meeting on April 27 and will announce the chair vacancy for interested candidates.

The committee then discussed upcoming RPB member term expirations and RPB committee chair expirations. Chair positions for both the Finance Committee (Mr. Slocum) and the Consumer Affairs Committee (Mr. Mongillo) would expire on June 30.

Chair Ricozzi stated that it would be appropriate to review the new Conflict of Interest language recently added to the Authority's Protective Order for confidential information. He stated that it would be in the RPB's best interest to hold a session on the responsibility of being on a board as it relates to confidentiality. After discussion, it was the consensus of the committee to provide members, at the committee level, with a board responsibility refresher that would include information such as conflict of interest, Freedom of Information Act, and commercial business awareness.

Atty. Donofrio, OCA, reported on his experience with similar presentations at the municipality level, and would be interested in addressing these topics with RPB members.

Chair Ricozzi will discuss this matter with Mr. Borowy, Chairman of the South Central Connecticut Regional Water Authority (RWA), and Mr. Bingaman, the RWA's President & Chief Executive Officer.

The committee reviewed the Authority's FY 2023-2024 upcoming application schedule and held a discussion of possible members for presiding member positions for upcoming public hearings.

Chair Ricoszi reported on a meeting with Mr. Bingaman, Ms. Kowalski, the RWA's Vice President and Chief Financial Officer, and Mr. Lakshminarayanan, the RWA's Vice President of Engineering & Environmental Services, to discuss an opinion from Murtha Cullina regarding projects vs. programs. Discussion ensued regarding year-over-year projects/programs and the upcoming Lead Service Line Replacement.

The next regular meeting is scheduled for Wednesday, July 19, 2023 at 5:00 p.m.

At 6:02 p.m., on motion made by Mr. Jaser, seconded by Mr. Mongillo, and unanimously carried, the meeting adjourned.

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Mario Ricoszi, Chairman

### FY 23/24 – 2025 RPB APPLICATION SCHEDULE

<u>Application</u>	<u>Application to Authority</u>	<u>Public Hearing</u>	<u>Public Hearing Required</u>
1. Derby Wellfield (complete)	4 Quarter FY 23	1 Quarter FY 24	Y
2. Commercial Transactions (Plumbing Co 1 & 2) (complete)	4 Quarter FY 23	1 Quarter FY 24	Y
3. Disposition of NB Land to NBLT (complete)	1 Quarter FY 24	2 Quarter FY 24	Y
4. LSWTP Electrical Imp's and LGWTP Electrical Imp's	1 Quarter FY 24	2 Quarter FY 24	Y
5. Hamden Skiff Street House Disposition	1 Quarter FY 24	2 Quarter FY 24	Y
6. Commercial Transaction (tentative)	2 Quarter FY 24	3 Quarter FY 24	Y
7. Route 80 Throttling Valve Relocation	3 Quarter FY 24	4 Quarter FY 24	Y
8. LWTP – Chemical Feed Improvements	3 Quarter FY 24	4 Quarter FY 24	Y
9. Raynham Hill Pump Station Improvements	1 Quarter FY 25	1 Quarter FY 25	Y
10. Rate Application	1 Quarter FY 25	2 Quarter FY 25	Y
11. Spring Street Pump Station Replacement	2 Quarter FY 25	2 Quarter FY 25	Y
12. North Branford Tank improvements	2 Quarter FY 25	3 Quarter FY 25	Y
13. Northern Area Service Improvements	3 Quarter FY 25	3 Quarter FY 25	Y
14. Lake Whitney Dam	TBD		
15. Peat Swamp Dam Improvements	TBD		
16. Service Area Improvements – East/West Transmission Main	TBD		

17. 90 Sargent Drive – Building Improvements TBD

18. Commercial Transactions (tentative) TBD

*Schedule will be updated when specific months of submission are determined.*

<u>Application</u>	<u>Authority</u>	<u>Finance Committee</u>	<u>RPB</u>	<u>Public Hearing</u>	<u>Decision</u>
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<u>Application</u>	<u>Authority</u>	<u>Finance Committee</u>	<u>Public Notice</u>	<u>Public Hearing</u>	<u>Decision</u>
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*Red font – indicates applications submitted and are in the process of hearing/decision.*

REPRESENTATIVE POLICY BOARD

**EXECUTIVE COMMITTEE**

2024 PROPOSED MEETING DATES

EXCOM (5:00 p.m.)
January 17 (W)
April 17 (W)
July 17 (W)
October 16 (W)