

Representative Policy Board
Consumer Affairs Committee
South Central Connecticut Regional Water District

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AGENDA

Regular Meeting of Monday, July 17, 2023 at 5:30 p.m.

1. Safety Moment
2. Public Comment: Residents and customers may address the CAC Committee regarding agenda items or other issues. Discussion is limited to the presentation of information for consideration and comment on agenda items.
3. Approval of Minutes – June 26, 2023 regular meeting
4. Cyber Security Update: K. Schnaitmann - *Upon 2/3 vote, convene in executive session pursuant to C.G.S. Section 1-200(6)(C) to discuss matters pertaining to security risk*
5. Report of OCA: J. Donofrio
6. Approval of OCA invoice for June 2023 for \$4,575.00
7. Volunteers to attend Authority meetings:
 - a. July 27 – M. Levine
 - b. August 24 – Stephen Mongillo
 - c. September 28 – Anthony Rescigno
8. Elect Committee Chair for 2023-2024
9. New Business
10. Next regular meeting on August 21, 2023 at 5:30 p.m.
11. Adjourn

****** Members of the public may attend the meeting via teams using the link at the top of the agenda. To view meeting documents, please visit <https://tinyurl.com/yaesuzwe>. For questions, contact the board office at jslubowski@rwater.com or by calling 203-401-2515.

SAFETY MOMENT

JULY – TIPS FOR PREVENTING POISON IVY:

Before performing outdoor work where poison ivy may be present, do a thorough hazard assessment to identify if poison ivy is present, do not allow employees that are allergic to poison ivy to do the job. Don't use string trimmers to remove poison ivy. Employees that are allergic to poison ivy can be severely affected by poison ivy and should not be exposed.

Here are some tips for avoiding getting poison ivy rashes:

- As soon as you suspect that you have been exposed to urushiol, the oil found in poison ivy leaves, wash thoroughly with lots of warm water and soap (hot water opens the pores, and may transiently increase exposure).
- If you don't have water, use rubbing alcohol.
- Don't use a washcloth, since this tends to spread the oil to other patches of skin.
- Once the oil has been removed, the rash from poison oak or poison ivy is not contagious. Even the oozing blisters are not contagious, although they look like they should be.
- As long as the oil is no longer present, scratching does not make the rash spread. Scratching does make the already intense itching even more unbearable and can also cause the rash to get infected.

The best way to prevent an outbreak of poison oak is to avoid any contact with the oil in the first place. Teach your employees to recognize the poisonous plants of your area, and remove the plants by mechanical means without personal exposure or use proper ppe. Use roundup herbicide to eliminate the plants.

Service – Teamwork – Accountability – Respect – Safety

Tap Into
Safety



Regional Water Authority



 Regional Water Authority

Representative Policy Board
South Central Connecticut Regional Water District
Consumer Affairs Committee

Minutes of the June 26, 2023 Meeting

The regular meeting of the Consumer Affairs Committee (“CAC”) of the Representative Policy Board of the South Central Connecticut Regional Water District (“RPB”) took place on Monday, June 26, 2023, via remote access.

Members present: S. Mongillo, N. Campbell, M. Levine, A. Rescigno, and R. Smith

Members absent: F. Pepe

RPB: J. Mowat Young

Authority: S. Sack

RWA: R. Kowalski, J. Hill, D. Bochan, and P. Singh

Office of Consumer Affairs: Attorney Donofrio (“OCA”)

RPB Staff: J. Slubowski

Chairman Mongillo called the meeting to order at 5:30 p.m. He reviewed the Safety Moment distributed to members.

Chair Mongillo offered the opportunity for members of the public to comment. There were no members of the public present at the meeting.

Atty. Donofrio, Office of Consumer Affairs, provided a presentation of the Representative Policy Board’s (RPB) Governance, FOIA, and Ethics practices, which included highlights of:

- South Central Connecticut Regional Water Authority’s (RWA) Enabling Legislation
- RPB Bylaw requirements for executive sessions, committees, ethics, indemnification, and appointments
- RPB Rules of Practice functions, applications and public hearing requirements
- RPB job descriptions
- Robert’s Rules of Order
- Ethics & Conflict of Interest disclosure rules
- RPB Policy Concerning Management of Confidential Information
- Freedom of Information Act requirements for meetings, executive sessions, and public hearings

Discussion took place regarding opportunities for conflict, non-meetings, position limitations and municipality restrictions.

At 6:22 p.m., Mr. Levine entered the meeting.

On motion made by Mr. Rescigno, and seconded by Ms. Campbell, the committee voted to approve the minutes of its May 15, 2023 meeting, as presented, with Mr. Smith abstaining.

Attorney Donofrio reported that he spent much of June reviewing the Authority's Applications for the Derby Wellfield Chemical Improvements Project and Target Two, as well as preparing for the public hearings. He also noted that he prepared the governance presentation that was given to the three statutory committees of the RPB Committee in June. Attorney Donofrio also reported on the status of his submission of a second piece of testimony to the Drinking Water State Revolving Fund related to the Lead and Copper rule and how the process will be addressed. He is still waiting for a response.

Atty. Donofrio reported no consumer complaints or escalations.

On motion made by Mr. Rescigno, seconded by Mr. Smith, and unanimously carried, the Committee approved the OCA's May 2023 billing for \$6,285.00.

Committee assignments were made for upcoming Authority meetings as follows:

- July 27 – Mr. Levine
- August 24 – Mr. Mongillo, pending confirmation
- September 28 – Mr. Rescigno

Chair Mongillo notified members that his term as chair of the Committee is up. The Committee will select a new chair in July. One member has contacted him with interest in the position. Other interested candidates should contact him prior to the next meeting.

There was no new business to report.

The next meeting will be on Monday, July 17, 2023 at 5:30 p.m.

At 6:32 p.m., on motion made by Mr. Rescigno, seconded by Ms. Campbell, and unanimously carried, the committee meeting adjourned.

Stephen Mongillo, Chairman