

**Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Via Remote Access

AGENDA

Special Meeting of Wednesday, March 29, 2023 at 5:30 p.m.

1. Safety Moment
2. Approve minutes – March 15, 2023 special meeting
3. Discuss RPB member responses regarding Authority member position
4. Review and finalize draft Criteria for submission to the RPB
5. Review and finalize newspaper add, set publication date(s), and select newspaper(s)
6. Review Authority member job description
7. Determine next steps and key dates to complete the Committee's assignment
8. Establish future committee meeting dates
9. Adjourn

<p>**Members of the public may attend the meeting via remote access. For information on attending the meeting and to view meeting documents, please visit https://tinyurl.com/ypjdk88. For questions, contact the board office at 203-401-2515.</p>
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REPRESENTATIVE POLICY BOARD

NOMINATING COMMITTEE MEETING

WEDNESDAY, MARCH 29, 2023 AT 5:30 P.M.

Remote meeting instructions:

Call in (*audio only*)

[+1 469-965-2517,,621532298#](tel:+14699652517621532298) United States, Dallas

Phone Conference ID: 621 532 298#

For questions, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com.

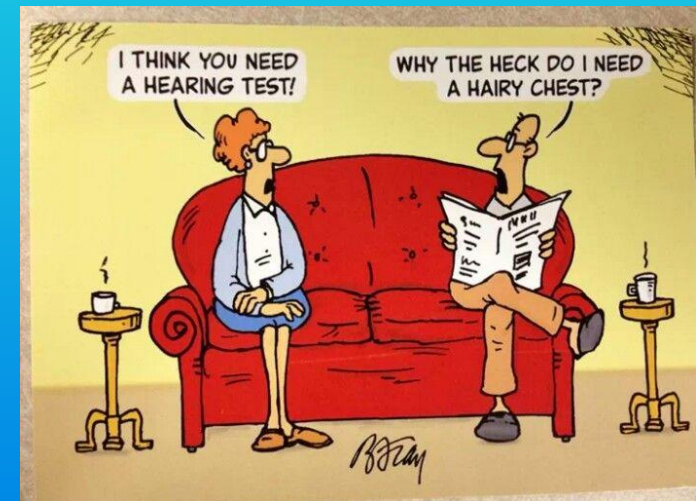
SAFETY MOMENT

Prevent Hearing Loss

Generally hearing loss is gradual and usually by the time you notice, it is too late. Prevent hearing loss before it happens:

Protect your ears:

- Limit exposure to noisy activities; monitor your listening levels
- Wear hearing protection while performing loud activities at work or home
- Have your hearing tested
- Watch for symptoms and early signs of hearing loss



Service – Teamwork – Accountability – Respect – Safety

Safety is a core company value at the Regional Water Authority .
It is our goal to reduce workplace injuries to zero.

 Regional Water Authority

Representative Policy Board
Nominating Committee
South Central Connecticut Regional Water District
Minutes of March 15, 2023 Meeting

A special meeting of the Nominating Committee of the Representative Policy Board (“Committee”) of the South Central Connecticut Regional Water District (“RWA”) took place on Monday, March 15, 2023, via remote access. Chair Mongillo presided.

Present: **Committee Members** – Tom Clifford, Charles Havrda, Greg Malloy, Stephen Mongillo, Tim Slocum and Jamie Mowat Young

Authority – David Borowy

RWA – Larry Bingaman

OCA – Jeffrey Donofrio, Esq.

Staff – Jennifer Slubowski

The Committee called the meeting to order at 5:06 p.m.

On motion made by Mr. Havrda, seconded by Mr. Malloy, and unanimously carried, the committee voted to elect Mr. Mongillo as the Nominating Committee chair.

Chair Mongillo reviewed the Safety Moment distributed to members.

The Committee met with Mr. Borowy, Authority Chair, and Mr. Bingaman, the RWA’s President & Chief Executive Officer, to discuss the makeup and strengths of the current board, and experience, traits, and responsibilities most needed by the Authority. After discussion, it was the consensus of the Committee that the Criteria to be Utilized in Recommending Appointment of a Candidate to the Five Member Authority (“Criteria”) be revised to include experience at a senior level in engineering/operations, utility regulatory agency involvement, utility law, stakeholder engagement, regulatory compliance, and experience with large capital projects.

At 5:39 p.m., Messrs. Borowy and Bingaman withdrew from the meeting.

Chair Mongillo stated that the revised Criteria would be distributed to committee members, Atty. Donofrio, and Messrs. Borowy and Bingaman for review and comment.

Committee members discussed the open candidacy process and provisions of the RPB Bylaws for Authority member.

The Committee reviewed a copy of the draft newspaper advertisement. Committee members discussed suggested updates to the ad. After discussion, it was the consensus of the committee to distribute the ad to committee members, Atty. Donofrio, and Messrs. Borowy and Bingaman for review and comment.

The Committee members discussed next steps and key dates to complete the assignment.

Chair Mongillo noted that next steps would include revisions to the Criteria for distribution to the Representative Policy Board prior to its April 27, 2023 meeting and revisions to the newspaper ad.

The next meeting is scheduled for Wednesday, March 29, 2023 at 5:30 p.m., via teams.

At 6:04 p.m., the meeting adjourned.

Stephen Mongillo, Chairman

RPB NOMINATING COMMITTEE

CRITERIA TO BE UTILIZED IN RECOMMENDING APPOINTMENT OF A CANDIDATE TO THE FIVE-MEMBER AUTHORITY FOR THE TERM BEGINNING _____, 2023

In developing the criteria or guidelines by which the qualifications of candidates for appointment to the Five Member Authority will be evaluated, consideration will be given to the Authority's current and future challenges and the organizations commitment to diversity. The successful candidate must be a dedicated and focused individual who will take a highly professional approach to the responsibilities of the position. It is expected that the candidate be a person of the highest personal integrity. It will be made clear to applicants that this is a twelve-month a year position that anticipates physical presence at meetings so that effective interaction between colleagues can take place. The following criteria are submitted for your review and comments.

Behavior/Characteristics Required

1. Ability to dissect and understand complex, multifaceted problems.
2. Ability to sense the "bigger picture" and maintain a strategic overview in addressing problems and planning solutions.
3. Ability to communicate ideas in a convincing and influential manner.
4. Ability to interact comfortably and effectively with a wide variety of people.
5. Ability and willingness to make timely and effective decisions.
6. Ability to function as a collaborative team member and modify plans and behavior when necessary to meet organizational goals.

Educational Background

1. Bachelor's degree or higher from a college or university, or equivalent experience.

Work and Organization Background

1. Applicants must have board or advisory board experience in either a for-profit or not-for-profit environment.
2. Applicants should have significant credentials in two or more of the following areas:
 - a. Private and/or public sector experience at the senior management level.
 - b. Direct responsibility for or significant involvement with large capital projects, programs, stakeholder engagement, regulatory compliance, and capital and operating budgets.
 - c. Senior level public utility experience.
 - d. Political, legislative, or utility regulatory agency involvement.
 - e. Environment and/or conservation land use experience or involvement.
 - f. Corporate finance and/or significant budget experience.
 - g. Substantial relevant legal experience with utility regulatory agency.
 - h. Possess good communication skills in both in-person and remote working environments.
 - i. Have a working knowledge of technical and engineering/operational processes.



BOARD MEMBER

The Representative Policy Board of the South Central Connecticut Regional Water Authority is seeking to fill an opening on the five-member governing board of the Authority. The ideal candidate would have senior level experience managing large capital projects, operations and strategic planning along with prior experience on a public or private Board of Directors. Candidate backgrounds may include engineering, legislative or utility regulatory agency, operations at a high level, business/utility law, finance, human resources, conservation, environmental land use, and local or state government. This is a part-time salaried position, which requires approximately 200 or more hours per year, including business hours. Candidates must reside within the Regional Water Authority District and have a Bachelor's degree or equivalent experience. Submit a resume for receipt no later than _____, 2023 to Chairman, Nominating Committee, Representative Policy Board, 90 Sargent Drive, New Haven, Connecticut 06511. For additional information, contact the board office at 203-401-2515 or by email at jslubowski@rwater.com. For information on the Regional Water Authority, visit www.rwater.com.

AA/EO Employer
M/F/H/V

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY

POSITION DESCRIPTION

MEMBER OF THE FIVE-MEMBER AUTHORITY

A Regional Water Authority member is one of five members whose collective function is the responsibility for the oversight of all phases of the operation of South Central Connecticut Regional Water Authority, a quasi-public entity, established by the Connecticut legislature.

The South Central Connecticut Regional Water Authority has as its primary purpose providing and assuring an adequate supply of pure water at reasonable cost within the South Central Connecticut Regional Water District and, to the degree consistent with the foregoing, of advancing the conservation and compatible recreational use of the land. In general, the Five-Member Authority has broad powers necessary to its statutory objectives and operations as a Regional Water Authority.

An Authority member is appointed by and accountable to the 21-member Representative Policy Board consisting of one representative from each member town plus a Representative of the Governor of the State. The term is for five years and is subject to reappointment. This is a part-time compensated position (currently the Chair receives \$35,500 annually and members receive \$26,000 annually) requiring preparation for and attendance at Authority meetings, Representative Policy Board meetings, and various special functions. The time required to carry out these responsibilities will vary but it is estimated that they will require on the order of 200 hours per year.

The duties of the Five-Member Authority are similar to those of a Board of Directors. It is concerned with the full scope of the activities of the Regional Water utility on an informational, advisory or decision basis. Effective membership and service on the FMA requires a high level of personal commitment involving both in-service education and considerable outside study and preparation, particularly when matters of importance and complexity are on the agenda, such as budgets, rates, land use amendments and disposition, major projects and capital expenditures, personnel and other items of water utility corporate activity.

General Qualification Requirements

➤ *Education*

Graduation from a four-year college or university or equivalent experience.

➤ *Experience*

Demonstrated accomplishment and experience with finance, human resources, conservation, environmental land use, legislative or regulatory agency issues, business, law, local or state government, service on a Board of Directors in the public or private sector is desirable.

POSITION DESCRIPTION
MEMBER OF THE FIVE-MEMBER AUTHORITY
(Continued)

➤ *Skills and Abilities*

- Ability to dissect and understand complex, multifaceted problems.
- Ability to sense the “bigger picture” and maintain a strategic overview in addressing problems and planning solutions.
- Ability to communicate ideas in a convincing and influential manner.
- Ability to interact comfortably and effectively with a wide variety of people.
- Ability and willingness to make timely and effective decisions.
- Ability to function as a team member and modify plans and behavior when necessary to meet organizational goals.