



A Joint Project of the South Central Connecticut Regional Water Authority and the South Central Regional Council of Governments
90 Sargent Drive, New Haven, Connecticut 06511

203-401-2712

SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY HOUSEHOLD HAZARDOUS WASTE COLLECTION CENTER Municipal Planning Committee (MPC)

November 14, 2023

Call to order

11/14, 2:03pm

Present (Voting Members):

Janice A. Plaziak – Guilford
Hank Petroskey – North Branford
Brian Ennis – Meriden
John Cottell – Fairfield
Tyler Bowne – Branford

Kelly Hammill – Woodbridge
Joseph Carfora – East Haven
Marc DeCola – New Haven
Joe DeRisi – Hamden
Robert Brinton – Orange

Present (Non-Voting Members): Steve Vitko, RWA Environmental Planning Manager; Paris Robberstad, Education & Environmental Programs Assistant; Kevin Watsey, Director of Public Affairs; Nicoletta Blevins, Government & Community Relations Manager; Michelle Benivegna, East Haven Director of Administration

Absent: Bethany, Cheshire, West Haven, Wallingford, Madison, Milford, North Haven

1. Approval of Meeting Minutes

S. Vitko presented minutes from April 26, 2023, meeting. H. Petroskey moved to approve the meeting minutes, and J. Cottell seconded the motion.

2. 2023 Season Updates

S. Vitko opened by mentioning the 2023 season was a success. 7,000 households participated in the HazWaste program this year. There were six satellite locations held, with two starting prior to season. S. Vitko stated several safety improvements were made. Some of the improvements include re-painting lines that direct cars, the initiation of flagging, as well as more signage. S. Vitko discussed the annual audit, mentioning it went well. Another improvement includes the integration of Smartsheet to streamline the registration procedure process. S. Vitko mentioned the importance of pre-registering residents, and to put that in advertisements going forward.

3. Program Management Update



S. Vitko announced new HazWaste program management update and made introductions. Nicoletta Blevins who will manage HazWaste Central who can be reached at 475-321-1756 or by email at nblevins@rwater.com; Paris Robberstad, Education & Environmental Programs Assistant, who will be assisting with HazWaste. He also introduced Kevin Watsey, Director of Public Affairs who can be reached at 203-401-2738 or by email at kwatsey@rwater.com.

4. Advertisements & Outreach

S. Vitko explained that the Regional Water Authority (RWA) is going to be doing outreach and advertising for 90 Sargent Dr. location. RWA will provide municipalities with the advertisements, but towns are responsible for posting on their social media platforms and coordinating outreach methods.

5. Municipal Helpers

S. Vitko stated we will be creating a spreadsheet for municipal helpers. It is recommended two volunteers be sent moving forward. Municipal helpers help reduce cost of program. He mentioned we will give municipalities a month heads up in order to recruit helpers.

6. Invoice Update

S. Vitko apologized for last invoice cycle. He noted that due to a brand-new team getting acclimated to the program, there were delays. He mentioned the team will aim to get invoices out around mid to late February.

7. Membership Resolutions

S. Vitko mentioned membership resolutions are being reviewed. He emphasized that municipalities that have yet to sign their resolutions do it as soon as possible.

8. Outstanding Payment

S. Vitko mentioned we are continuing to review payments and membership resolutions.

Comments and suggestions:

H. Petroskey asked about containers used to drop off oil, and the process of getting rid of them. S. Vitko explained Clean Harbors drains and cleans them. If it's a satellite collection, everything gets shipped out day of. If at 90 Sargent Dr. location, it gets shipped out weekly. H. Petroskey asked if dates for next year have been determined. S. Vitko said tentatively May 11- October 26, but can't confirm until Clean Harbors contract finalized. K. Watsey mentioned contract is under negotiation. Once dates are confirmed, we will release to towns.



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J. Cotell inquired what HazWaste costs will be like this upcoming season. S. Vitko said operating costs are likely to go up slightly. He mentioned it is safe to plan for slight increase, but nothing drastic. J. Plaziak. asked if we will be providing budget breakdowns ahead of season. S. Vitko said that is being worked on internally and mentioned upcoming budget will include new Clean Harbors cost and slight OM changes.

J. Plaziak moved to adjourn at 2:33pm, seconded by J. Cotell and all were in favor.